

# MHSA FULL SERVICE PARTNERSHIP OUTCOMES ASSESSMENT

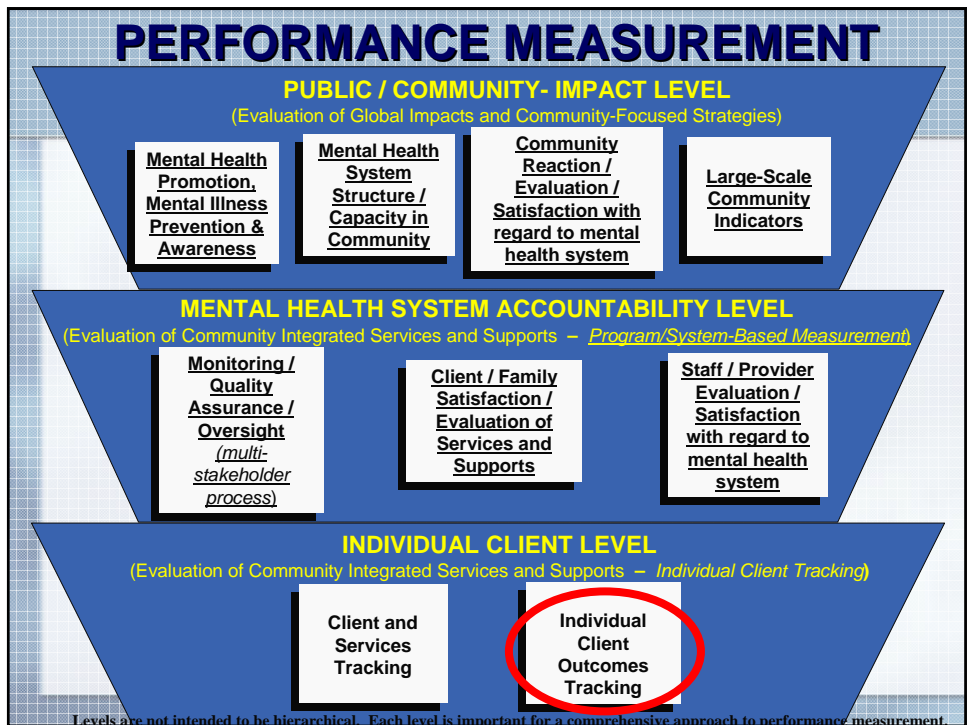
## INITIAL EVALUATION

Performance Outcomes & Quality Improvement

## Training Overview

- **Background**
  - Context of the Initial Evaluation of Full Service Partners
  - Full Service Partnership (FSP) Target Population
- **Outcomes Assessment**
  - FSP Forms & Methodology
- **FSP Data Submission to DMH**
  - Option 1: On-Line Data Entry
  - Option 2: XML Data Submission
- **Getting Data Back**
- **ITWS MHSA Certification & Authorization**
- **DMH Staff Contact Information**

# Context of the Initial Evaluation of Full Service Partners

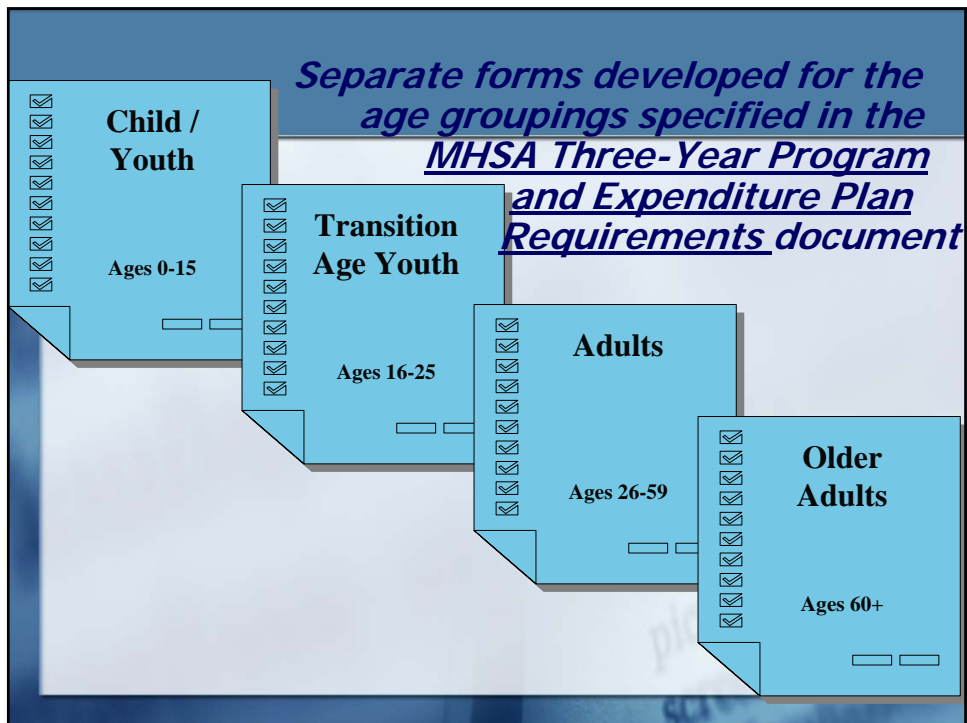


## Target Population *for the* Initial Evaluation of Full Service Partners

### Data Collection Target Population

Full Service Partners within four age groupings, as described in the “Mental Health Services Act Community Services and Supports, Three-Year Program and Expenditure Plan Requirements, Fiscal Years 2005-06, 2006-07, 2007-08.”

# MHSA Full Service Partnership Forms & Methodology



## MHSA FULL SERVICE PARTNERSHIP FORMS

The forms will gather:

### History/Baseline data:

**Partnership Assessment Form (PAF) –**

*Completed ONCE, when partnership is established*

### Follow-Up data:

**Key Event Tracking Form (KET) –**

*Completed when change occurs in key areas*

**Quarterly Assessment (3M) –**

*Completed every 3 months*

## PARTNERSHIP ASSESSMENT FORM

***Completed ONCE, when a partnership is established.***

History and baseline data for the following areas:

- Residential (includes hospitalization & incarceration)
- Education
- Employment
- Sources of Financial Support
- Legal Issues / Designations
- Emergency Intervention
- Health Status
- Substance Abuse
- ADL / IADL - *Older Adults Only*

## KEY EVENT TRACKING FORM

*Completed every time there is a change in the following key areas:*

- Administrative Information
- Residential (includes hospitalization and incarceration)
- Education
- Employment
- Legal Issues / Designations
- Emergency Intervention

## QUARTERLY ASSESSMENT FORM

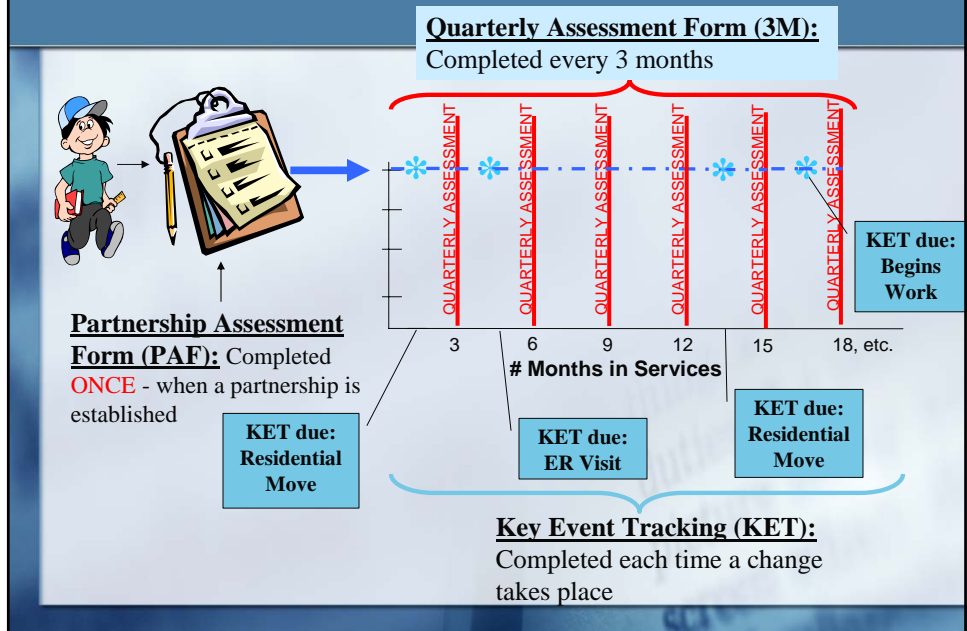
*Completed every 3 months to assess changes in:*

- Education
- Sources of Financial Support
- Legal Issues / Designations
- Health Status
- Substance Abuse
- ADL / IADL – *Older Adults Only*

# Review: FORM DOMAINS

Partnership Assessment Form (PAF)	Key Event Tracking (KET)	Quarterly Assessment (3M)
Administrative Information	Administrative Information	Administrative Information
Residential (includes hospitalization & incarceration)	Residential (includes hospitalization & incarceration)	
Education	Education	Education
Employment	Employment	
Sources of Financial Support		Sources of Financial Support
Legal Issues / Designations	Legal Issues / Designations	Legal Issues / Designations
Emergency Intervention	Emergency Intervention	
Health Status		Health Status
Substance Abuse		Substance Abuse
ADL / IADL - <i>Older Adults Only</i>		ADL / IADL - <i>Older Adults Only</i>

# Timeline: Form Administration



## Recap:

### FORMS AVAILABLE FOR 4 AGE GROUPS:

- Child/Youth (ages 0-15)
- Transition Age Youth (ages 16-25)
- Adults (ages 26-59)
- Older Adults (ages 60+)

### 3 TYPES OF FORMS:

- Partnership Assessment Form
  - *completed ONCE, when the partnership is established*
- Key Event Tracking Form
  - *completed EACH TIME THERE IS A CHANGE in a key event*
- Quarterly Assessment Form
  - *completed EVERY THREE MONTHS, starting from the date the partnership was established*

## Options for Submitting FSP Data to DMH

## *Getting Data to DMH*

### **Option 1: DMH On-Line Data Collection & Reporting (DCR) System**

County submits data directly to DMH using a DMH designed on-line, key-entry system. **DMH maintains the data system** and makes all updates.

### **Option 2: Local System Data Reporting**

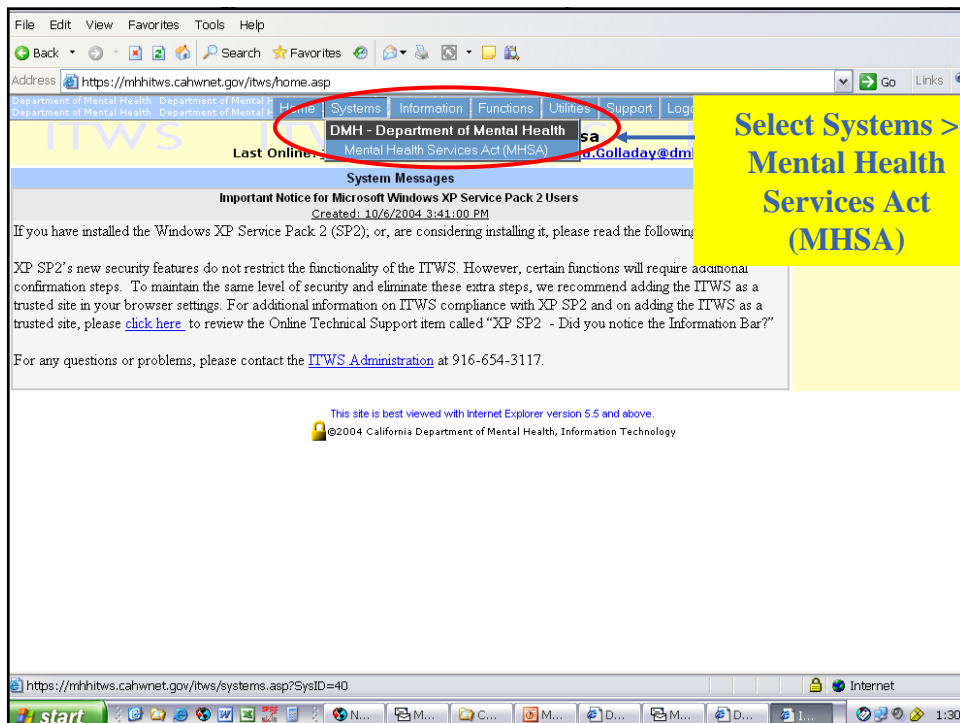
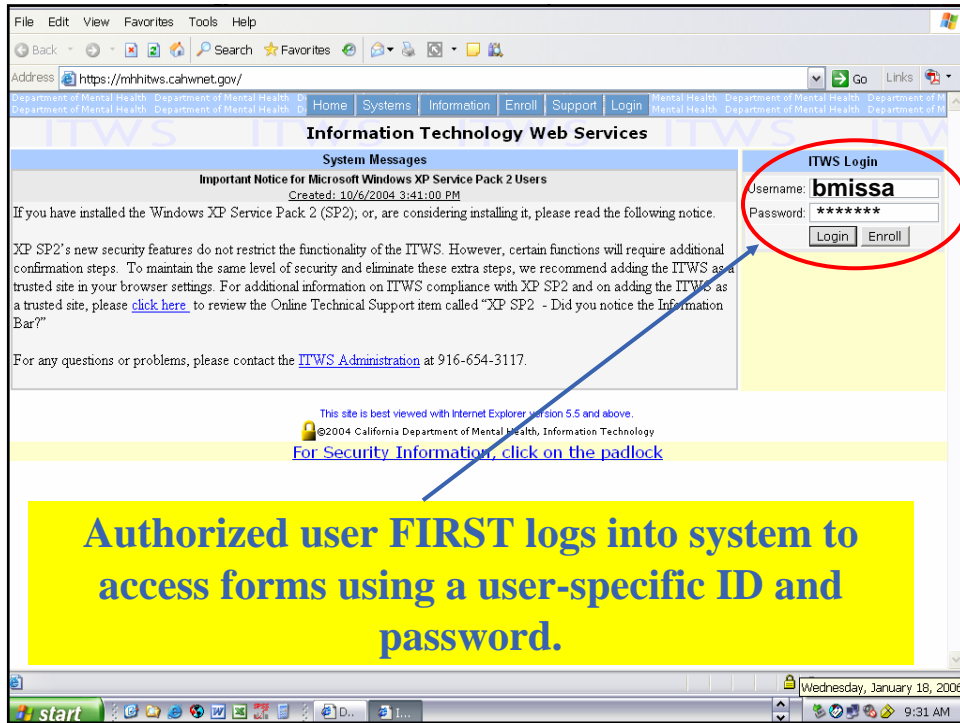
County collects data using their own technology. County submits data via XML (Extensible Markup Language). **County is responsible for maintaining their own data system** and making all updates.

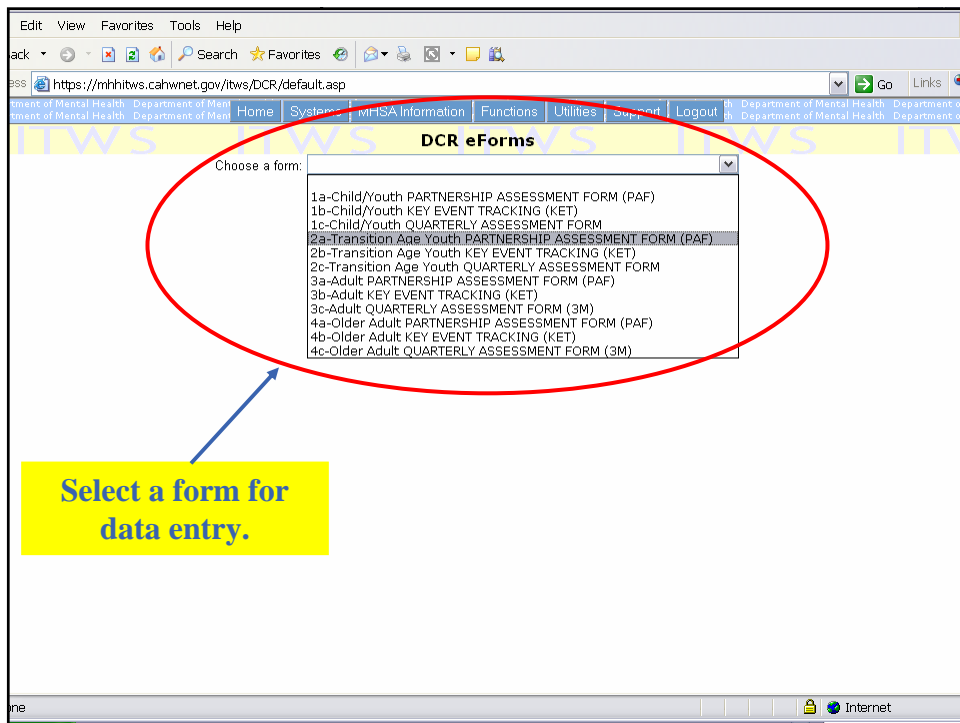
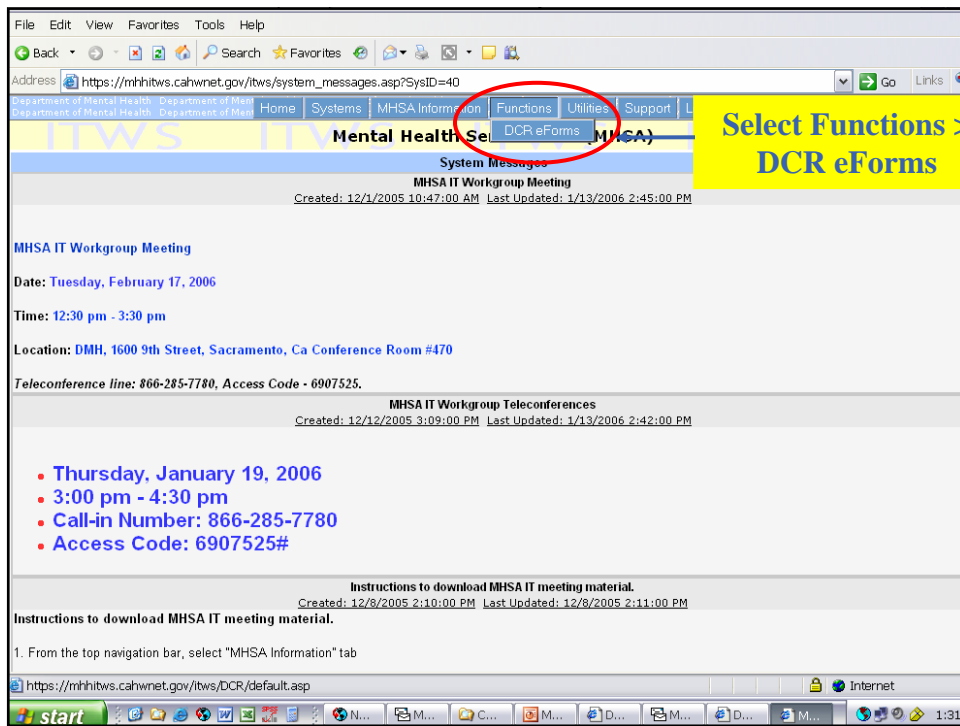
## **DMH On-Line Data Collection & Reporting (DCR) System**

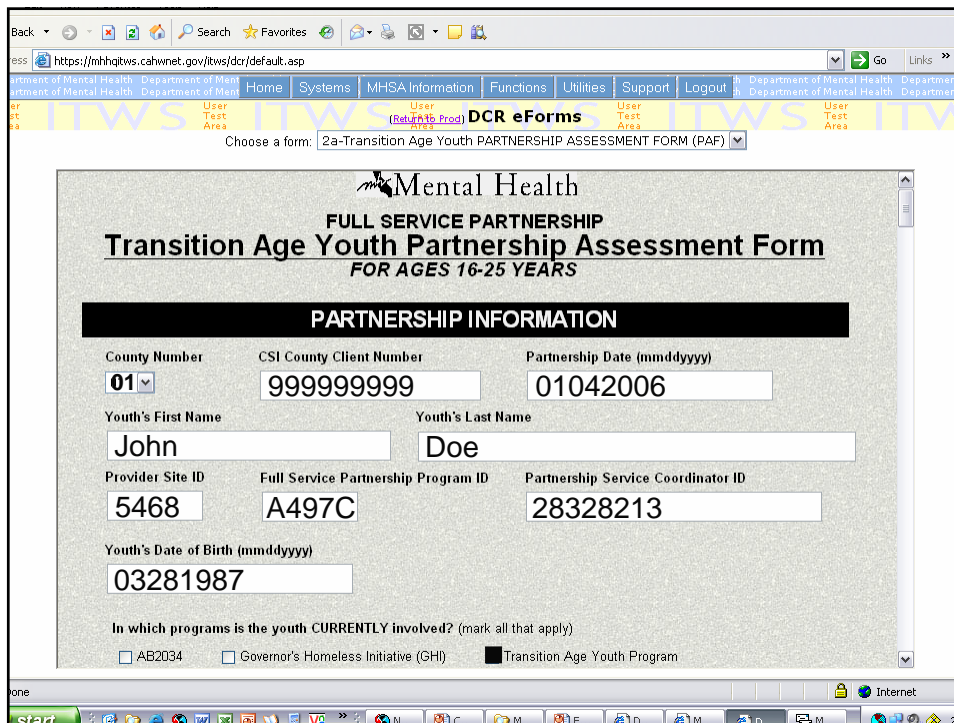
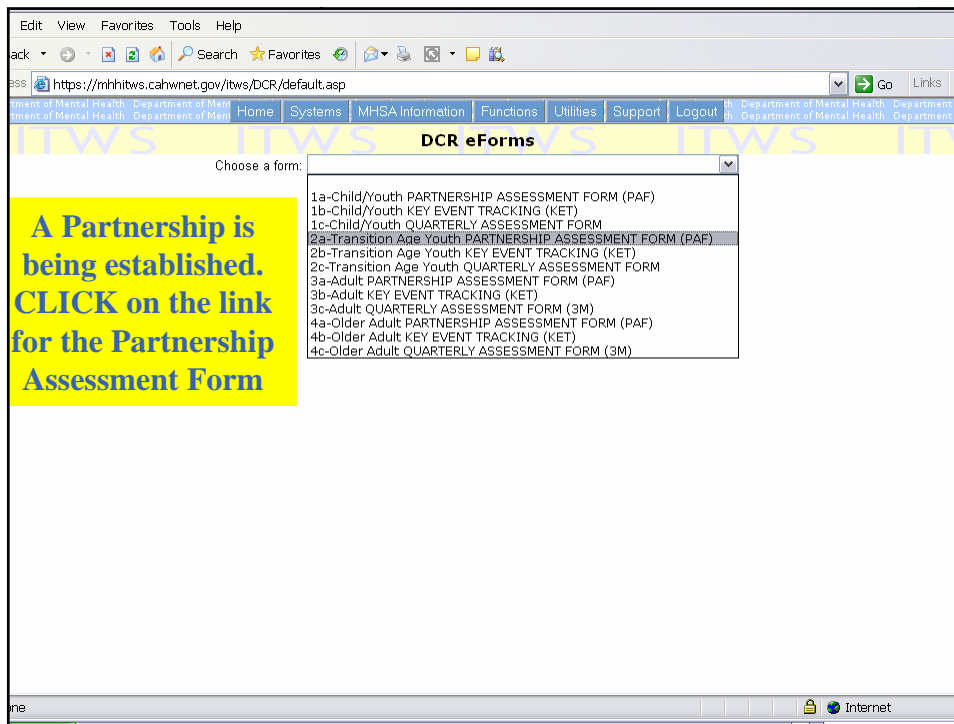
# Option 1: DMH DCR

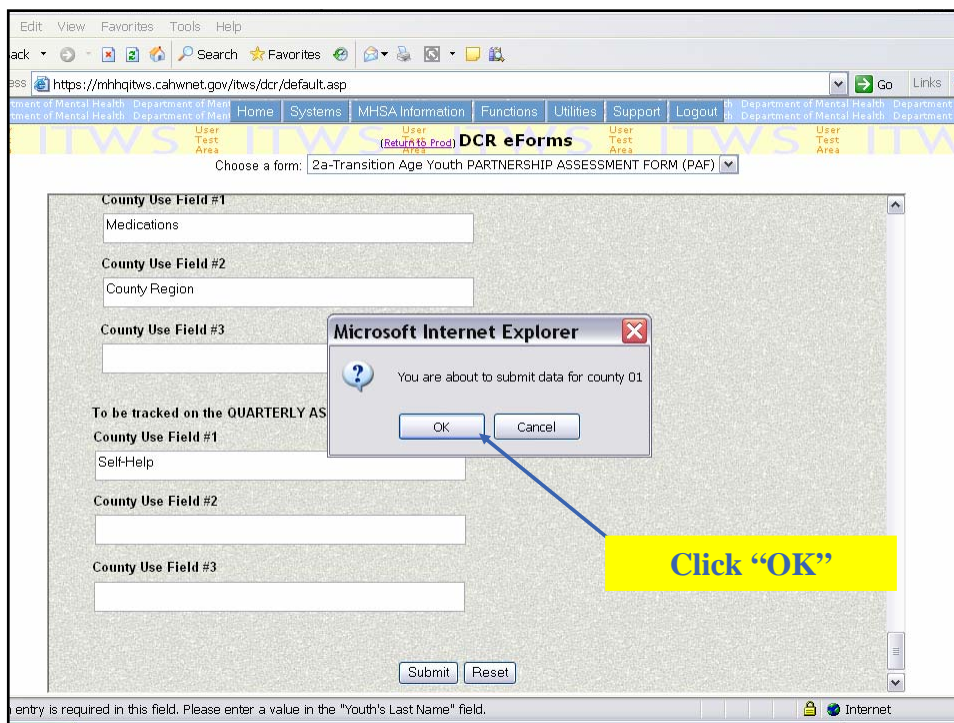
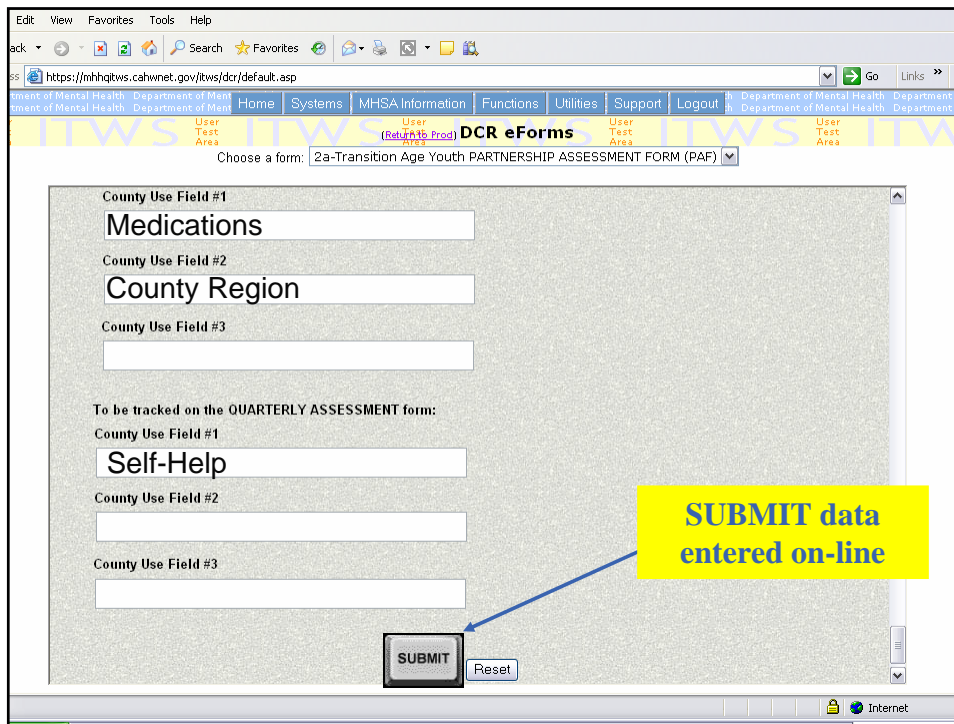
- **Phase 1:** Available January 1, 2006
  - Allows data submission and batched data return
  - Provides basic HTML interface with some error checking and validation functionality
- **Phase 2:** Available Summer 2006
  - Allows editing of submitted data
  - Allows query and reporting capability
  - Performs County Client Number verification against CSI data
  - Provides real time data download capability
  - Performs stringent data validations during data entry
  - Provides user friendly interface
  - Allows XML schema based integration
  - Provides "tickler" mechanism to track when reviews/assessments are due

The screenshot shows the California Department of Mental Health website. The browser address bar displays <http://www.dmh.ca.gov/>. The page header includes "California Home" and the date "Wednesday, January 18, 2006". A navigation menu on the left lists various services, with "Information Technology Web Services (ITWS)" circled in red. The main content area features a "What's New" section with several updates, including "RFQ #05-75441.000 - Intent to Award Notice" and "DMH Budget Highlights - 2006-07 Governor's Budget". The right sidebar contains "Featured DMH Links" and "Related Links".









https://mhhqitws.cahwnet.gov/itws/dcr/default.asp

Department of Mental Health Department of Mental Health Department of Mental Health Department of Mental Health Department of Mental Health

Home Systems MHSA Information Functions Utilities Support Logout

DCR eForms

Choose a form: 2a-Transition Age Youth PARTNERSHIP ASSESSMENT FORM (PAF)

Thank you for submitting your data!  
California State Department of Mental Health

[Click here to submit another Transition Age Youth Partnership Assessment form](#)

Created with HTML+Forms  
Copyright © 1997 - 2002 Cardiff Software, Inc.

**If you want to enter a different form, CLICK on drop-down arrow**

**To continue entering data for the same form type, CLICK here**

Please enter a valid date in the "Partnership Date (mmddyyyy)" field.

# Local System Data Reporting: *XML Data Submission*

## *XML Data Submission*

- Counties are responsible for ensuring that the most recent version of the DMH XML Schema Definition (XSD) is used to submit data
- Current versions of the XSD can be downloaded by authorized users from the DMH ITWS at <https://mhitws.cahwnet.gov/>
- DMH will work with counties on data submission timeframe.
- Ideally, data collected locally will be submitted to DMH on a nightly basis.

## **Getting Data Back**

## GETTING DATA BACK

- Data available to authorized users via ITWS
- Data in XML format easily imported into Excel

**DMH INFORMATION TECHNOLOGY  
WEB SERVICES (ITWS)  
AUTHORIZATION**

## ITWS AUTHORIZATION

- The DMH ITWS will serve as the front-end security for both the DCR System and XML data reporting.
  - DCR users (option 1) need ITWS authorization to access the DCR application
  - Counties submitting data via XML (option2 ) need ITWS authorization to access the latest versions of the DMH XSD files and XML documents
- Each county has designated ITWS MHPA 'Approvers' that are appointed by the County Director
- ITWS MHPA 'Approvers' will be given *MHPA IT Security Training* on how to set up user roles, group assignments, etc.
- The ITWS MHPA 'Approvers' will be responsible for determining which county staff will have access to the ITWS

## MHPA FSP Training

Counties must receive *Full Service Partnership Outcomes Assessment* training in order to become "certified" to collect Full Service Partnership data and use the DCR System.

Counties should contact DMH POQI Unit to schedule the training.

## Contacting DMH Performance Outcomes and Quality Improvement Staff

### DMH Performance Outcomes Contacts

POQI Support: [POQI.Support@dmh.ca.gov](mailto:POQI.Support@dmh.ca.gov)

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